

Board of Selectmen
Minutes December 14, 2021

Convened at 6:00 pm

Present: Ken Christiansen
Robert Mantegari
Andrew Artimovich
Jon Morgan

Christiansen called the meeting to order.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the Recreation register.

Mantegari made a motion, 2nd by Morgan to approve the public minutes of 12/07/2021 as written. Morgan – aye, Artimovich – aye, Mantegari - aye, and Christiansen - aye. The motion carries.

Mantegari made a motion, 2nd by Morgan to approve the non-public minutes of 12/07/2021 as written. Morgan – aye, Artimovich – aye, Mantegari - aye, and Christiansen - aye. The motion carries.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view the report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Elizabeth Keane, 30 Northrup Drive, install roof mounted solar panels: signed by Board.
- Pierce Jackson, 31 Washington Drive, install roof mounted solar panels: signed by Board.
- John Goodwin, 6 Sanborn Way, install roof mounted solar panels: signed by Board.
- Elliot Pope, 106 Pickpocket Road, kitchen and bath remodel: signed by Board.
- Wright Builders LLC, 33 Rt 107, new 4-bedroom dwelling: signed by Board.

Notes:

- 1) Encumber funds request for PB and LIB. Clement reads the following:
 - a. The library is requesting \$1324 to encumbered funds to install electrical outlets on the floor for patrons to plug in electronics. The quote is from Monarch Electric. Artimovich made a motion, 2nd by Mantegari to approve encumbering \$1324 for the library for this purpose. All in favor. The motion carries.
 - b. The planning board is requesting to encumber \$4250 out of their circuit rider planner line for the impact fee update. Christiansen said the school board has agreed to pay up to \$4250. Artimovich made a motion, 2nd by Mantegari to approve encumbering \$4250 for the planning board for this purpose. All in favor. The motion carries.

Budgets:

- 1) Insurance – Primex.
 - a. Clement stated that this is for the property & liability and workman's comp insurances. Clement said it has increased by \$6000 and Mantegari stated that the cost of construction has increased. Christiansen said it fits in with inflation rate. Mantegari made a motion, 2nd by Morgan to approve the \$133,715 insurance budget for 2022. All in favor. The motion carries.
- 2) Insurance – HealthTrust.
 - a. Clement said the rate has decreased by 8.1%, however, due to the changes in staffing with the additional 2 new full-time firefighters and full-time admin the total requested is \$365,138, an increase of \$15,000. Clement said the budget would have remained at \$287,034.28 if staff had remained at status quo all positions. Morgan asked what the line "in lieu of" means and Clement explained if a benefits-eligible full-time employee does not elect medical insurance, they get paid \$1300 if a Town

Board of Selectmen
Minutes December 14, 2021

employee and \$2000 if a library employee, annually. Mantegari made a motion, 2nd by Morgan to approve the \$365,138 Benefits Insurance budget for 2022. All in favor. The motion carries.

Morgan said the “Bring it to Brentwood” sign that was previously approved by the BOS has been ordered and will arrive in 7-10 days and he will work with the fire department for a suitable site.

Morgan spoke to the economic development committee’s first residential survey and said the first round of the survey was a critical foundation to the success of the committee and economic development. Morgan said the committee were hoping for 100 people to submit responses by mid-January after which the results would be closed, and a public report would be made. Morgan said to date they have had 123 responses. Morgan said that residents are participating and sharing their thoughts with us so they can see trends and what they are interested in.

At 6:20pm Mantegari made a motion, 2nd by Artimovich to go in to non-public for legal. Morgan – aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. All in favor. The motion carries.

At 6:52 pm a motion was made by Mantegari, 2nd by Morgan to come out of nonpublic session and seal the minutes. Morgan – aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. All in favor. The motion carries.

At 6:52 pm Mantegari made a motion, 2nd by Morgan to adjourn. All were in favor. The motion carries.

Respectfully submitted,

Sarah Parkhurst.

Board of Selectmen
Minutes December 14, 2021

WEEKLY TREASURER'S REPORT

DATE:

12/14/2021

General Fund:

TD BANK

Previous Balance: 7,445,165.77

Deposits: 189,315.24

Payroll: 22,915.95 DDP: \$22,051.14
CHK: \$864.81

FICA: 5624.39

to Impact Fees Reg A/P Cks NH Retirement
\$94,996.31 \$

A/P: Regular 315,261.31 Swasey : \$220,265.00 CO-OP: \$
FICA Return
void checks

Account Balance: 7,290,679.36

Interest Earned
YTD: 2,253.02

Former Interest Earned
MMA YTD: 1253.26

Joyce A. Gallant, Treasurer

Jonathan Ellis, Deputy Treasurer